

## SSTS MAINTENANCE REPORT

Date of Maintenance \_\_\_\_\_ Reason for Maintenance: \_\_\_\_\_

Property Address: \_\_\_\_\_ Property Owner's Name: \_\_\_\_\_

Municipality: \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_ GEO Code/Property I.D. #: \_\_\_\_\_

What was done to the system?	Tank Measurements (must be completed if tanks NOT pumped)
<input type="checkbox"/> Tank(s) Pumped <input type="checkbox"/> Sludge and scum measured. Do tanks need to be pumped? <input type="checkbox"/> Yes <input type="checkbox"/> No (If no provide measurements)	Liquid Level of Tank _____ in.   Sludge Level _____ in.   Scum Level _____ in.  Total (Sludge + Scum) _____ / Liquid Level _____ = % Sludge & Scum _____ *

1. Access used to remove septage:    Maintenance Hole    Other (Go to #3 below)      \* Tank must be pumped if this value is greater than 25%.

2. If maintenance hole was used, were all covers securely replaced?    Yes    No ***please explain***

Explanation: \_\_\_\_\_

**3. If owner refuses to allow a Subsurface Sewage Treatment System (SSTS) to be pumped through the maintenance hole, have them complete and sign the following statement:**

I, \_\_\_\_\_ (owner's name), refuse to allow the removal of solids and liquids through the maintenance hole. I understand that removal of solids and liquids through other access points is not considered maintenance.

4. Is the tank designed as a leaky tank? *example: seepage pit, cesspool, drywell, leaching pit*

Tank#1    Yes    No   Verification Method Used: \_\_\_\_\_

Tank#2    Yes    No   Verification Method Used: \_\_\_\_\_

**5. Is there evidence of tank leakage from a septic, holding, pretreatment or pump tank below the operating depth or evidence of damaged, cracked, or structurally unsound maintenance hole covers?**

Tank	Leaking Out	Leaking In	Cover Damage
Septic/Holding Tank #1	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
Septic/Holding Tank #2	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
Pretreatment Tank	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
Pump Tank	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No

**6. How many gallons of septage were removed?**

Tank #1 \_\_\_\_\_ Tank #2 \_\_\_\_\_ Pretreatment Tank \_\_\_\_\_ Pump Tank \_\_\_\_\_

**7. Other information: List any troubleshooting, minor repairs conducted, tank safety concerns, or other concerns.**

**8. Certification:** I hereby certify as a State of Minnesota certified SSTS Maintainer that I personally conducted the work and made the observations, or directly supervised others in the performance of this job.

Maintainer's Name: \_\_\_\_\_ Maintainer's Address: \_\_\_\_\_

Maintainer's License #: \_\_\_\_\_ Maintainer's Phone #: \_\_\_\_\_

Maintainer's Signature \_\_\_\_\_ Date: \_\_\_\_\_